

SVJC Trustee meeting 18.2.2017

Present:-

Sanjay Deshpande – project lead

Shelley Quantrill – chairman

Lance Cope – treasurer

Eleanor Freeman – secretary

Rajeev Subhedar – accountant

1. Website – SD stated that the website potentially needed an overhaul. It was agreed that the trustees should look at the website and think about other options and any potential costs. Discussion took place to ascertain if there was a need to change the existing website.
2. 2016 Spreadsheet – RS explained to the trustees the spreadsheet and the situation re trust funds/accounts. It was agreed that a receipt book be purchased and for any donations to the charity to be placed in this book and receipt given to donors. EF will print out blank gift aid form for distribution to all members and for a form to be sent with each donation thank you letter.
3. 2017 trip R&R. EF reflected on the recent R&R stay. Many were unsure as to what tariff they were under and this led to confusion when paying final bill. It was suggested that in future years an itemised R&R would be put to those going to camp. It was further agreed that individuals pay for their own R&R – no funding via charity and this to be made clear at trip meetings. SD stated that he may have a venue for the next R&R which is near to hospital – SD to get details and pass to trustees,
4. The date of the next camp was agreed as 26.1.2018 – 6 Feb 2018. Flight prices and routes to be looked at and agreed at later date.
5. Staffing for 2018 – there was general discussion as to the number of staff needed for the next camp and the specialities to be covered. It was agreed that teams should be confirmed by June 2017 and flights by July 2017.
6. Reunion dinner – it was agreed that 8 April 2017 was a good day for the group to meet up again. SD to check his on call commitment and if ok this date to be passed to general group via Whatsapp network.

Date of next trustee meeting to be confirmed at a later date.

